



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
AREA SUPPORT GROUP KUWAIT
APO AE 09366

AFRD-KU-CDR

22 January 2007

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Memorandum #49 - Camp Arifjan Housing Policy

1. References.

- a. Army Regulation 210-50, Installation Housing Management, 3 October 2005
- b. U.S. Central Command Construction and Base Camp Development in the USCENTCOM AOR, "The Sand Book," 1 Dec 2004
- c. U.S. Command Lead Component/Battlefield Operating System (BOS) Integration Matrix, 1 March 2005
- d. Command Policy Memorandum No. 39, ASG-KU Cohabitation Policy

2. Purpose. To establish guidance on housing policy for all individuals, units and activities assigned, attached, Operational Control (OPCON), Administrative Control (ADCON) or Tactical Control (TACON) to Coalition Land Forces Component Command (CFLCC) requiring housing, for any length of time, within Area Support Group – Kuwait's (ASG-KU) Area of Responsibility (AOR). This Command Policy Memorandum supersedes CFLCC's Standard Operating Procedures for Arifjan Zone VI and Kuwait Naval Base (KNB).

3. Applicability. This policy applies to all functions and individuals who are Department of Defense (DoD) employees, civilians or contractors or are members of the Army, Navy, Air Force, Marines or Coast Guard and are residing on all posts, camps, stations and bases (hereafter referred to as camps) within ASG-KU's AOR and which ASG-KU has been designated from CFLCC as possessing Base Operating Support responsibilities.

4. Responsibilities. The ASG-KU Director of Installation Support (DIS) is designated as the executive agent to the execution of this policy.

5. Discussion. Ongoing contingency operations, numbers of individuals assigned to support those operations and the lack of adequate housing throughout U.S. Central Command's (USCENTCOM) AOR necessitate a modified housing standard be applied

to all ASG-KU camps. The standard of 80 square feet of space will be used to determine adequate living space for all individuals required housing from ASG-KU.

6. Policy. Housing will be assigned to all individuals based on the current Force Protection (FPCON) and Threat Conditions (THREATCON), available facilities and resources, the number of personnel to be used, duration of stay on any particular camp and type of assignment, available utilities, gender and grade structure of personnel present on the camp. Billeting will not be based on service or component of that service.

a. Force protection and security will be the most important factors in determining housing assignments.

b. All barracks built for non-contingency purposes using DCA funds with a separate living and lounging space (e.g. bedroom separated from living room or equivalent) will be used in at least a one-by-one configuration wherever possible. The only exception to this rule is if an individual would end up with less than 80 square feet of billet space.

c. Personnel arriving on PCS orders with household goods and/or accompanied by family members will receive priority housing. Personnel arriving and presenting the ASG-KU Housing office with unit or locally prepared PCS orders without direct guidance from their Service Department will not be considered to be in a PCS status.

d. Resources and their availability will be assigned in the following order of precedence:

- 1) Family housing
- 2) Permanent barracks built with DCA funds for non-contingency purposes
- 3) Trailers or modular buildings with individual rooms
- 4) Built-out or other type buildings modified for housing with individual rooms
- 5) CORIMEC containers
- 6) Any open bay housing
- 7) Tents

e. The type of assignment and durations of stay will be assigned in the following order of precedence:

- 1) PCS for 365 days or more
- 2) TCS/TDY/Augmentation for 365 days or more
- 3) TCS/TDY/Augmentation for 180-364 days
- 4) TCS/TDY/Augmentation for 90-179 days
- 5) All others

f. Priority order of assignment by grade, in conjunction with available resources and type and duration of stay will be assigned in the following order of precedence:

1) Flag Officers, SESs and their equivalent E-9s will be housed in single living spaces whenever possible. Flag Officers/SESs/E-9s will not be assigned to permanent billeting if their deployment is for 90 days or less. Distinguished Visitor Quarters (DVQs) will be provided at Camp Arifjan, on a space available basis, for up to seven days. Appropriate accommodations for any stay between 8 and 89 days will be made.

2) O7/SES/CSM/CMSgt or equivalent and above. One or two-room suite with attached latrine and shower; housing trailer with latrine/shower; single built-out room with latrine/shower; single DVQ CORIMEC container.

3) O6/CW5/GS-15 or equivalent. Shared suite; shared trailer with latrine/shower; single built-out room; shared trailer without latrine/shower; single CORIMEC container.

4) O5/CW4/E9/GS-14 or equivalent. Shared suite; shared trailer with latrine/shower; shared built-out room or trailer without latrine; single CORIMEC container.

5) O1-O4/CW1-3/E7-8/GS 11-13 or equivalent. Shared suite; shared trailer or built-out room with or without latrine/shower; single CORIMEC container; open bay; tent.

6) E1-6/GS-9 or below or equivalent. Any combination of 6.f.2-5 listed above based on resource availability.

g. IAW AR 210-50, Housing Management, and ASG-KU Command Policy Memorandum No. 39, Cohabitation Policy, men and women occupying Unaccompanied Personnel Housing (UPH) will be housed similarly by rank and gender. Separate and secure sleeping and bathroom facilities by gender will be provided. Where possible, there will also be a separation of at least a floor between genders in multi-story buildings. Two rooms served by the same bathroom will be assigned to individuals of the same gender. Furthermore, visitation by members of different genders in ASG-KU housing is prohibited when it is to the prejudice of good order and discipline in the Armed Forces.

h. Personnel requiring housing from the ASG-KU Housing Office will be briefed upon their arrival on housing availability. If an individual is assigned a lower precedent billet than they are authorized because of availability, the individual may request to be placed on a waiting list to receive the higher precedent housing based on order of merit and arrival date. Individuals who accept a lower precedent billet do not have to move should a higher precedent billet become available. Refusal to accept the billet offered and move will result in having your name removed from the waiting list.

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i. The above guidelines are for individuals assigned in any status for 90 or more days and are not meant for rotational units. Personnel assigned for less than 90 days

will be assigned the best housing available after satisfying the housing requirements of individuals assigned for 90 days or more.

j. The CFLCC Commanding General is the approval authority for all off-post housing. All requests to reside off-post must be submitted through the ASG-KU Commander and CFLCC C1 to the CFLCC Commanding General. Commanders will have a contingency plan for the relocation of all off-post personnel to on-post facilities, during elevated FPCON or THREATCON.

7. This is a punitive policy. Persons subject to the UCMJ may be punished hereunder. Civilians serving with, employed by, or accompanying the Armed Forces of the United States may face adverse administrative action for violations of this policy.

8. Point of contact is the Director of Installation Support, DSN (318) 430-2343.

//Original Signed//
JOHN S. ALEXANDER
COL, SF
Commanding

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